



OVERVIEW AND SCRUTINY COMMITTEE

**TUESDAY 25 APRIL 2006
7.30 PM**

COMMITTEE AGENDA

**COUNCIL CHAMBER
HARROW CIVIC CENTRE**

MEMBERSHIP (Quorum 3)

Chair: Councillor Jean Lammiman

Councillors:

**Blann
Bluston
Gate (VC)
Mitzi Green
Mark Ingram
Thammaiah**

**Osborn
Pinkus
Seymour
Versallion**

Reserve Members:

**1. Mrs R Shah
2. Nana Asante
3. Ann Groves
4. Lavingia
5. Toms
6. Omar**

**1. Myra Michael
2. Mrs Champagnie
3. Mary John
4. John Nickolay
5. Janet Mote**

**Issued by the Democratic Services Section,
Legal Services Department**

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HARROW COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE

TUESDAY 25 APRIL 2006

AGENDA - PART I

1. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

2. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

3. **Arrangement of Agenda:**

To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972 (as amended).

4. **Minutes:**

The minutes of the meeting held on 27 March 2006, having been circulated, to be taken as read and signed as a correct record.

5. **Public Questions:**

To receive questions (if any) from local residents/organisations under the provisions of Overview and Scrutiny Procedure Rule 8.

6. **Petitions:**

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Overview and Scrutiny Procedure Rule 9.

7. **Deputations:**
To receive deputations (if any) under the provisions of Overview and Scrutiny Procedure Rule 10.
8. **Reports from other Committees:**
 - (a) **Adult and Community Learning Scrutiny Review:** (Pages 1 - 2)
Reference from the Lifelong Learning Scrutiny Sub-Committee meeting held on 4 April 2006.
9. **Urban Living Organisational Arrangements and Middle Management Review:** (To Follow)
Report of the Executive Director (Urban Living)
10. **Corporate Plan/Best Value Performance Plan:** (To Follow)
Report of the Director of People, Performance and Policy
11. **Update on Corporate Governance:**
Oral report of the Director of Corporate Governance
12. **Treasury Management Strategy and Prudential Indicators:** (To Follow)
Report of the Director of Financial and Business Strategy
13. **Business Continuity Planning Update Report:** (Pages 3 - 20)
Report of the Director of Financial and Business Strategy (Business Development)
14. **Harrow Olympics Task Force:** (To Follow)
Report of the Director of Strategic Planning
15. **Business Transformation Partnership:** (Pages 21 - 42)
Report of the Director of Business Transformation
16. **Review of the Open Budget Process:** (To Follow)
Report of the Director of Financial and Business Strategy
17. **Health and Safety Executive Inspection Update:** (Pages 43 - 60)
Report of the Director of Financial and Business Strategy (Business Development)
18. **Individual Performance Appraisal and Development (IPAD):** (Pages 61 - 64)
Report of the Executive Director (Business Development)
19. **Procurement:** (To Follow)
Report of the Director of Financial and Business Strategy
20. **Fairtrade:** (Pages 65 - 72)
Report of the Chief Executive

21. **Format of Scrutiny Reports - Conclusions of the Working Group:** (To Follow)
Report of the Director of People, Performance and Policy
22. **Any Other Business:**
Which the Chair has decided is urgent and cannot otherwise be dealt with.

AGENDA - PART II

Nil